**Conclusions from discussions held in final workshops: Network for Environmental Inspectors, and topics for follow-up projects**

*Project MK-10-IPA-EN-01-14 (MK-10-IB-EN-01)*

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Prepared by:

Marc du Maine

Romano Ruggeri

Lidija Fajdiga

César Seoánez

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**List of Acronyms**

|  |  |
| --- | --- |
| BATs | Best Available Techniques |
| BREFs  | Best Available Techniques Reference Document |
| EC  | European Commission  |
| EIA  | Environmental Impact Assessment  |
| IED | Industrial Emissions Directive 2010/75/EU |
| IMPEL | European Union network for the implementation and enforcement of environmental law |
| IPPC  | Integrated Pollution Prevention and Control  |
| MoEPP  | Ministry for Environment and Physical Planning  |
| NEI | Network of Environmental Inspectors |
| NER | Network of Environmental Regulators |
| RMCEI | Recommendation 2001/331/EC of the European Parliament and the Council providing for minimum criteria for environmental inspections in the Member States |
| SEI  | State Environmental Inspectorate  |
| TA | Technical Assistance |

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# Introduction

This document summarizes the feedback received during the regional workshops held in the period 12th – 15th July 2016 in Kocani, Negotino, Makedonski Brod and Mavrovo. The groups were composed by environmental inspectors from central and local levels, and permit writers from municipalities.

The document is structured as follows:

* In section 2 the feedback received from the discussion about the establishment of a Network of Environmental Inspectors (NEI) and a Network of Environmental Regulators (NER).
* Section 3 displays the feedback received from the discussion about the topics that would be good to include in follow-up projects or actions in the field of environmental enforcement.
* Finally, an annex includes the agenda of the workshops held.

# Feedback from discussion about the establishment of a Network of Environmental Inspectors (NEI) and a Network of Environmental Regulators (NER)

## Workshop held in Kocani (group in Northeastern & Eastern regions), 12/07/2016

* There were discussions with ZELS some time ago to create such a network, as the usefulness was already felt by then.
* Some prior problems should be solved:
	+ Many municipalities don´t have environmental inspectors
	+ Many inspectors cover not only environment, but also communal issues or other topics
	+ Local inspectors are not licensed, just authorised, and with the current political situation any inspector can be replaced by the mayor at any time
* The experts mentioned the following aspects of NEI related to that:
	+ NEI can give strength to environmental inspectors in pushing for changes in legislation
	+ NEI can reinforce the figure of “environmental inspector”
	+ NEI mitigates the decrease in inspection quality when an experienced inspector is replaced by a new one, or a new position is filled, as contacts are available, as well
* Better to have 1 network with 2 groups:
	+ Inspectors at central and local levels (all of them)
	+ Regulators: rest of environmental practitioners, in particular permit writers
* There is need to have at least 1 contact person per municipality, also in the municipalities which currently have no authorised environmental inspector or permit writer.
	+ We can use as starting point the excel database prepared by the TA project.
	+ Maybe larger municipalities should assess the situation in the surrounding smaller municipalities
* Structure:
	+ There is need to create a formal, organised structure
	+ 1 annual meeting to define the annual working programme.
	+ 2 additional meetings, one for the group of inspectors, and one for the group of regulators.
	+ Secretariat to coordinate the network and at least the following working groups:
		- Technical working group for legislation
		- TWG for problems in the field
		- TWG for financial support:
			* To define possible projects and find corresponding financing
	+ When required one possible topic for the NEI can be the update of guidance documents. A working group can be devoted to that.
	+ Annual program: In each statistical region an assessment
* Steps to take:
	+ Core group to prepare a first draft proposal about NEI:
		- Objectives of network, structure, first annual programme (simple), tools (web, facebook, email), draft statutes
		- Members of the core group:
			* SEI: Zoran, Durak, Darko
			* 1 coordinator from each statistical region
	+ 8 kick-off meetings with at least 1 SEI representative and the corresponding coordinator for the statistical region with people of regions and NGOs
	+ Create an official registration
	+ SEI website to include the information generated by the network and the fora for working groups
* Critical factors:
	+ Political situation
	+ Financing:
		- Membership payments?
		- From companies? Communal enterprises provided support hosting trainings or supporting them
	+ Active involvement of participants
	+ 1 person in charge of managing website-related tasks
* Possibility of creating a labor union for (environmental) inspectors can be discussed…

## Workshop held in Negotino (group in Southeastern & Vardar regions), 13/07/2016

The current facebook group of environmental inspectors can be a first step towards the establishment of NEI.

For persons with short experience or who are new in the job of environmental inspection it is a very good initiative, as it is a place to communicate and learn.

In addition it is a place to exchange good practices and promote them plus a better image of the work of an environmental inspector.

Experience from the network of communal inspectors:

* It is good to involve in the network permit writers, central and local inspectors, and MoEPP.
* The network of communal inspectors:
	+ was created in 2002 with the support of GTZ within a project. The network is registered as an NGO, with statutes, board, steering committee, assembly, delegates, commissions… all things required for an NGO.
	+ They have 4 steering committee meetings every year and 1 annual meeting of the executive board. The meetings are held in different locations, to promote transparency and ease access by everybody. They invite to the meetings staff from ZELS and other
	+ They try to be always updated about legislation, and are in contact with ZELS in order to provide opinion about new or draft legislation.
		- Around 30% of the suggestions for improvement of draft or existing legislation has been taken into account
	+ All members are informed about all decisions

One possible topic or working group in NEI can be devoted to the testing, usage and dissemination of the documents produced within the project.

Needs/goals:

* To include not only inspectors but also permit writers
* Promotion of work
* Exchange of experience, good practices and knowledge, to solve problems in the daily work
* To help in the change or improvement of legislation
* Visibility of the work
* Improve communication between inspectors and permit writers
* Improve the education of inspectors

Actions to take now:

* Establishment of an association, with account, seal, statutes, define the bodies within the network, define the work programme.
* The work programme can include the interaction with international networks, preparation of projects, trainings, elaboration of promotional materials to raise awareness in population, work in legislation.
* In the first board should include 3 SEI inspectors and 1 representative of each of the 8 regions in Macedonia.

Structure:

* Members would include all inspectors, permit writers and also representatives from industrial installations subject to environmental permit
* Creation of an assembly, election of a president, of executive committee (Secretariat) and steering committee (monitoring the working groups
* 1 common board (Secretariat and steering committee) monitoring 2 substructures:
	+ One with just inspectors
	+ The other with regulators: MoEPP, inspectors, permit writers, maybe some representatives from Ministries of Agriculture, Forestry, ZELS, and operators

Critical success factors:

* Gathering of the funds required to establish the legal body and to keep the structure (from experience of networks like the one of communal inspectors):
	+ Fees are difficult to collect (typically they request at least 300 denars/year, but some members give more, and 50%
	+ They try always to find sponsors
	+ Typical costs: establishment (500 euro), annual payments (250 euro), website, costs related to meetings (they try to get venue for free in the different towns where they organise them)
* Gathering of all papers and following properly the procedure to register the association
* Involvement of participants, not only in the start but continuously: there should be a plan on how to promote re-involvement
* The staff in municipalities (inspectors and permit writers) may have problems to be involved depending on the attitude of the mayor

## Workshop held in Makedonski Brod (group in Pelagonia & Southwestern regions), 14/07/2016

First impressions of inspectors on the network:

* Big need of network for local inspectors to have a formal contact with other inspectors

Results of subgroup A:

* Lack of communication among inspectors on a horizontal and vertical level, and with permit writers
* Improve of legislation and enforcement is required
* Establish a coordinative body: 2 representative of the local inspectors + 1 SEI (coming from the 8 regional areas).
* Prepare an action plan and organize meetings.
* Initial step: Have a meeting in each of the 8 regional areas in the initial phase to define potential members; after these 8 meetings have a central assembly meeting to present the network and coordinate the members of it.
* Decentralization has been put in place too fast: network can help to solve the consequent problems.

Results of subgroup B:

* NEI should consist of SEI and local inspectors
* Lack of communication is the main problem actually
* NEI has to aim to better know each other, exchange of experience and share the same approach on inspections.
* Establish an initiative board and an action plan
* Critical factors: inspectors are not active or not interested in the network; lack of financial sources; not always allowed by managers.

Darko: SEI can take care of establishing NEI.

What can be the added value of NEI compared to the existing local inspectors Facebook group?

* Inspectors expect from NEI to be more "protected" as the Major can decide to change their position and tasks.

A potential topic for the network can be the update of the documents produced within the Twinning (through a working group).

## Workshop held in Mavrovo (group in Skopje & Polog regions), 15/07/2016

First impressions: there is need to establish a network, it is a good idea.

Gaps:

* There is need for a Network, as there is lack of communication among inspectors, and with other relevant authorities, and lack of transparency
* Lack of or insufficient information about all the updates in legislation, changes, etc.

Expected contribution of NEI:

* Better position for inspectors
* Better, more efficient cooperation among inspectors

Structure and way of functioning of network:

* In principle a network including central and local inspectors
* Secretariat (maybe 2 people) in charge of managing the network
* Website is very important, to include documents and relevant information
* It is required to define contact persons (to be decided whether for each region or for each municipality)
* Initiating board or team, including representatives from SEI and local inspectors
	+ In the start they will work on taking the steps to establish legally the network
	+ They will decide what are the next activities/steps to take by the network
	+ They propose to gather a few volunteers to start with the work
* There should be regular meeting for exchange of ideas and problems
* For problems common to most inspectors, design and implement trainings to address the problem (e.g. sharing experience from other countries, tips for implementation)
* Subgroups for different topics to deal with different activities

Critical success factors:

* Lack of financial means
	+ Possible solutions: sponsoring by industry, as the NEI will contribute as well to better conditions for them.
	+ Maybe also member fees
	+ Maybe for the start to give from the salary of each member 100 MKD
* Need to allocate work time by members in order to really implement activities
* Passivity of members due to different factors
* Political situation or attitude from corresponding bosses

# Options for further consideration

## Workshop held in Kocani (group in Northeastern & Eastern regions), 12/07/2016

Feedback about materials produced in the project:

* To use the documents produced there is no need for any kind of official endorsement
* They think they are useful guidance documents
* The most useful parts of the project:
	+ Training delivered, specially to learn more about industrial processes for several sectors
	+ They considered specially useful the factsheets
	+ They liked specially the training on how to prepare an inspection
* How can they improve their efficiency – efficacy:
	+ Improving the cooperation with other institutions which are part of the enforcement chain, like external authorised laboratories or permit writers
	+ Increase further their knowledge about sampling, monitoring, accreditation… and how to coordinate the process of inspection when laboratories or other stakeholders are involved
* How to promote the use of the materials developed? 🡪 Can be organised in network
	+ Through example, by using them
	+ Coffee machine
	+ Facebook group
	+ Phone calls
	+ Meetings with colleagues

Topics for follow-up:

* Strategies and policy
	+ Available tools for collecting funds
	+ Funds for protection of the environment[[1]](#footnote-1)
* Guidelines & tools:
	+ Trainings on sampling & measurements
	+ Guidelines for procedures for issuing environmental permits[[2]](#footnote-2)
	+ Upgrading of BATs , for all industries/technologies in Macedonia / for all sectors
		- Development of GBRs or guidance docs for certain non-IPPC sectors
	+ Use of smart tools for inspections (drones, tablets…)
* Revision of environmental legislation from the point of view of enforcement.
* Harmonisation of legislation to optimise enforcement, including horizontal, non-environmental, legislation (e.g. Law on Administrative Procedure)
* Development of an environmental enforcement strategy
* Development of a method to evaluate the performance of enforcement authorities (e.g. SEI) (maybe use as basis the document 2.1.7 prepared in our project).

## Workshop held in Negotino (group in Southeastern & Vardar regions), 13/07/2016

Feedback about materials produced in the project:

* Checklists prepared are very useful, even though some contents are related to BATs that are not compulsory in Macedonia
* The most useful parts of the project:
	+ Study tours were very interesting, to see the way work is done abroad
	+ Training on the inspection methodology
	+ Sector guidance documents
* How will/can start the documents produced within the project in practice:
	+ When the approach to inspections will switch from quantity to quality. Currently due to the need to make at least X inspections they cannot make use of them very much
	+ They will need a few months to get accustomed
	+ An action plan should be prepared with the steps to include those documents as part of their daily practice

Topics for follow-up:

* Legislation:
	+ There is need to align Macedonian legislation with EU legislation and standards
	+ It should cover the practices and framework of both central and local inspectors
	+ Strategy of 3-6 years for the implementation and enforcement of environmental legislation should be prepared:
		- Establishment of compliant waste management (closure of old landfills and opening of new ones): focussing on how to make it real, including a large amount of education and trainings on implementation and inspection
		- Waste water treatment: idem
		- Air quality: covering emissions from all stakeholders (installations, traffic…). Idem
* Materials:
	+ Factsheets for all sectors existing in Macedonia
	+ Checklists for those sectors
	+ Checklist/tools on how to supervise the work of local inspectors
	+ Guideline for self evaluation of inspection services
	+ GIS mapping as tool for planning of inspection
* Trainings:
	+ Train-the-trainer
	+ Regular updating of knowledge
	+ Continuous training
	+ Use of software created
* Supply of materials to inspectors like phones, tablets, printers

## Workshop held in Makedonski Brod (group in Pelagonia & Southwestern regions), 14/07/2016

Documents prepared within the project: what will you use?

* Factsheets (they need a couple of improvements)
* Checklist (Even if the information included in the checklists are about BREF and BAT that are sometimes not in the permit or not mandatory, inspectors will use these informations to enforce the use of BAT and this can be included in the final Decision. Checklist is considered to be a live document as it can be modified according to the prescriptions of the permit or the results of the monitoring)
* Inspection agenda no (they said they already prepare such an agenda; it is not considered useful as other documents)
* Final report: can be usefull, maybe when drafting a decision. Maybe its use will really take place after changing existing Law. An option is to shorten the document.
* Other documents need to be tested

Other documents that would be useful to develop: factsheet and checklist for food industry and for resin production (from trees).

What kind of training is needed?

* Training in situ
* Technical
* Updating / develop documents
	+ All three, but the first most. They need more (knowledge on) technical training on the processes in installations. Pilot inspections were very useful. The three days in those sessions were good and very useful.

Ideas for contents for future projects:

* Alignment with EU legislation:
	+ They need a change in the law so that competences of inspectors will be separated (water, waste, etc.).
	+ Waste: competeces of different enforcement authorities (police, local and national inspectors, customs)
	+ Odour: What are the competences in case of smell. Review of corresponding legislation
	+ Local inspectors need to be considered as specialised environmental inspectors, while so far they have a lot of additional tasks and they feel that the mayor can change their task too quickly
* Strategies and policies: To prepare general strategies for local and national levels on Environmental Inspections (enforcement)
* Guidelines and tools:
	+ Guidelines for measurements / monitoring for all the topics (air, smell, noise, etc)
		- Mention was made on the brief guidance document just uploaded on our website
	+ General Binding Rules also in these topics would be very useful
	+ Guidelines for enforcement
	+ More brochures and factsheets for all the sectors
	+ Unification of rules for the laboratory measurements and monitoring (also in the form of General Binding Rules)
* Training:
	+ Measurements and sampling
	+ Thematic training on the enviromental topics (air, soil, etc)
	+ As inspectors have to switch from an industrial sector to another, they need general knowledge of environmental problems to perform inspection in different industrial sectors
	+ Involve operators too
	+ Communication with all stakeholders (to improve communication with them)

## Workshop held in Mavrovo (group in Skopje & Polog regions), 15/07/2016

Documents/outputs that can be used:

* Checklists
* Announcement of inspection
* Agenda for inspection
* Waste Watch
* Website
* Guidelines (at least partially)

Documents that need legal approval / endorsement of a new law:

* Final report

Documents that have to reviewed in order to be more useful:

* Check lists
* Manual
* Reference documents (BAT Chapter of BREFs)
	+ Also when they start to try to use in practice it will become more clear which ones need amendments
	+ Also it must be taken into account that the situation of SEI inspectors and of local inspectors is different

Most useful trainings delivered in the project:

* Practical trainings in the field, with pilot inspections
* Sampling trainings

The documents will help to improve practices and change some aspects of their approach, but in any case there is need for

Other benefits from the project:

* Meet and learn from MS experts
* Possibility for SEI and local inspectors to meet and discuss

Topics for follow-up projects:

* Legislation:
	+ Evaluation of laws in Macedonia, with a focus on inspection in environment
	+ Include appropriate prescriptions related to enforcement in different sectoral legislation (waste, water…)
	+ Regulation in the field of sampling, monitoring, and environmental crime, in particular in the field of surface waters
	+ Climate
* Strategy and policy:
	+ Strategy for the alignment of legislation
	+ Strategy for the improvement of permitting
	+ Preparation of first multiannual 6-year inspection plan
* Elaboration of new check lists for all industrial sectors and updating of those already in place
* New guidelines for waste oils, protection from noise, waste, water
* Training:
	+ Practical, in situ inspections
	+ Budgeting and gathering of funds for inspection services
	+ Evaluation of self-monitoring reports

# Annex 1: Agenda of the workshops held in the period 12th – 15th of July 2016

**AGENDA**

**Tuesday 12th of July – Training session for group in Northeastern & Eastern regions**

* 09:30 – 10:30
	+ Welcome; introduction of trainers and participants, and of agenda of the day.
	+ Presentation of ideas for the creation of a Network of Environmental Inspectors (NEI), and its potential relation with the Network of Environmental Regulators proposed within the related project „Strengthening Capacities for Implementation of Environmental Legislation at Local Level”.
	+ Brainstorming in groups: (i) what is your opinion about the different key ideas presented, and (ii) further ideas about objectives, features and activities of NEI, and about its relation with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
* 10:30 – 11:15
	+ Brief presentation of the Network of Environmental Regulators and its current status.
	+ Brainstorming in groups: (i) in which ways can we improve the communication and coordination between inspectors and permit writers, (ii) which role can the Network of Environmental Regulators play.
	+ Presentation of the conclusions reached by the groups.
* 11:15 – 11:30 Coffee break
* 11:30 – 13:00
	+ Brainstorming in groups: next steps to take to establish NEI and make it operative.
	+ Presentation of the conclusions reached by the groups.
	+ Brainstorming in groups: next steps to take with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
	+ Final overview of the conclusions and appointments made by the participants to further develop the 2 networks.
* 13:00 – 13:30
	+ Presentation and explanations about the latest supporting materials produced within the project.
	+ Overview of the set of materials delivered within the project, and delivery of a set of them to the participants.
* 13:30 – 14: 30 Lunch break
* 14:30 – 15:00
	+ Summary of answers received to questionnaire sent beforehand about improvements that can be made to existing materials, in particular check lists, and about potential additional materials.
	+ Brainstorming in groups: further feedback about potential improvements and developments of supporting materials for inspectors.
	+ Presentation of the conclusions reached by the groups.
* 15:00 – 16:00
	+ Summary of answers received to questionnaire sent beforehand about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement (including training, areas of development for the inspection, legislation...).
	+ Brainstorming in groups: (i) what have been the most useful contributions of the Twinning project in your opinion (materials, trainings, opportunity to meet other colleagues and discuss...), (ii) further feedback about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement.
	+ Presentation of the conclusions reached by the groups.
	+ Training session evaluation.
* 16:00 Travel to training location for Group 3 (Southeastern & Vardar regions)

**Wednesday 13th of July – Training session for group in Southeastern + Vardar regions**

* 09:30 – 10:30
	+ Welcome; introduction of trainers and participants, and of agenda of the day.
	+ Presentation of ideas for the creation of a Network of Environmental Inspectors (NEI), and its potential relation with the Network of Environmental Regulators proposed within the related project „Strengthening Capacities for Implementation of Environmental Legislation at Local Level”.
	+ Brainstorming in groups: (i) what is your opinion about the different key ideas presented, and (ii) further ideas about objectives, features and activities of NEI, and about its relation with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
* 10:30 – 11:15
	+ Brief presentation of the Network of Environmental Regulators and its current status.
	+ Brainstorming in groups: (i) in which ways can we improve the communication and coordination between inspectors and permit writers, (ii) which role can the Network of Environmental Regulators play.
	+ Presentation of the conclusions reached by the groups.
* 11:15 – 11:30 Coffee break
* 11:30 – 13:00
	+ Brainstorming in groups: next steps to take to establish NEI and make it operative.
	+ Presentation of the conclusions reached by the groups.
	+ Brainstorming in groups: next steps to take with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
	+ Final overview of the conclusions and appointments made by the participants to further develop the 2 networks.
* 13:00 – 13:30
	+ Presentation and explanations about the latest supporting materials produced within the project.
	+ Overview of the set of materials delivered within the project, and delivery of a set of them to the participants.
* 13:30 – 14: 30 Lunch break
* 14:30 – 15:00
	+ Summary of answers received to questionnaire sent beforehand about improvements that can be made to existing materials, in particular check lists, and about potential additional materials.
	+ Brainstorming in groups: further feedback about potential improvements and developments of supporting materials for inspectors.
	+ Presentation of the conclusions reached by the groups.
* 15:00 – 16:00
	+ Summary of answers received to questionnaire sent beforehand about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement (including training, areas of development for the inspection, legislation...).
	+ Brainstorming in groups: (i) what have been the most useful contributions of the Twinning project in your opinion (materials, trainings, opportunity to meet other colleagues and discuss...), (ii) further feedback about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement.
	+ Presentation of the conclusions reached by the groups.
	+ Training session evaluation.
* 16:00 Travel to training location for Group 4 (Pelagonia & Southwestern regions)

**Thursday 14th of July – Training session for group in Pelagonia & Southwestern regions**

* 09:30 – 10:30
	+ Welcome; introduction of trainers and participants, and of agenda of the day.
	+ Presentation of ideas for the creation of a Network of Environmental Inspectors (NEI), and its potential relation with the Network of Environmental Regulators proposed within the related project „Strengthening Capacities for Implementation of Environmental Legislation at Local Level”.
	+ Brainstorming in groups: (i) what is your opinion about the different key ideas presented, and (ii) further ideas about objectives, features and activities of NEI, and about its relation with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
* 10:30 – 11:15
	+ Brief presentation of the Network of Environmental Regulators and its current status.
	+ Brainstorming in groups: (i) in which ways can we improve the communication and coordination between inspectors and permit writers, (ii) which role can the Network of Environmental Regulators play.
	+ Presentation of the conclusions reached by the groups.
* 11:15 – 11:30 Coffee break
* 11:30 – 13:00
	+ Brainstorming in groups: next steps to take to establish NEI and make it operative.
	+ Presentation of the conclusions reached by the groups.
	+ Brainstorming in groups: next steps to take with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
	+ Final overview of the conclusions and appointments made by the participants to further develop the 2 networks.
* 13:00 – 13:30
	+ Presentation and explanations about the latest supporting materials produced within the project.
	+ Overview of the set of materials delivered within the project, and delivery of a set of them to the participants.
* 13:30 – 14: 30 Lunch break
* 14:30 – 15:00
	+ Summary of answers received to questionnaire sent beforehand about improvements that can be made to existing materials, in particular check lists, and about potential additional materials.
	+ Brainstorming in groups: further feedback about potential improvements and developments of supporting materials for inspectors.
	+ Presentation of the conclusions reached by the groups.
* 15:00 – 16:00
	+ Summary of answers received to questionnaire sent beforehand about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement (including training, areas of development for the inspection, legislation...).
	+ Brainstorming in groups: (i) what have been the most useful contributions of the Twinning project in your opinion (materials, trainings, opportunity to meet other colleagues and discuss...), (ii) further feedback about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement.
	+ Presentation of the conclusions reached by the groups.
	+ Training session evaluation.
* 16:00 Travel to training location for Group 1 (Skopje & Polog regions)

**Friday 15th of July – Training session in Skopje for group in Skopje + Polog regions**

* 09:30 – 10:30
	+ Welcome; introduction of trainers and participants, and of agenda of the day.
	+ Presentation of ideas for the creation of a Network of Environmental Inspectors (NEI), and its potential relation with the Network of Environmental Regulators proposed within the related project „Strengthening Capacities for Implementation of Environmental Legislation at Local Level”.
	+ Brainstorming in groups: (i) what is your opinion about the different key ideas presented, and (ii) further ideas about objectives, features and activities of NEI, and about its relation with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
* 10:30 – 11:15
	+ Brief presentation of the Network of Environmental Regulators and its current status.
	+ Brainstorming in groups: (i) in which ways can we improve the communication and coordination between inspectors and permit writers, (ii) which role can the Network of Environmental Regulators play.
	+ Presentation of the conclusions reached by the groups.
* 11:15 – 11:30 Coffee break
* 11:30 – 13:00
	+ Brainstorming in groups: next steps to take to establish NEI and make it operative.
	+ Presentation of the conclusions reached by the groups.
	+ Brainstorming in groups: next steps to take with the Network of Environmental Regulators.
	+ Presentation of the conclusions reached by the groups.
	+ Final overview of the conclusions and appointments made by the participants to further develop the 2 networks.
* 13:00 – 13:30
	+ Presentation and explanations about the latest supporting materials produced within the project.
	+ Overview of the set of materials delivered within the project, and delivery of a set of them to the participants.
* 13:30 – 14: 30 Lunch break
* 14:30 – 15:00
	+ Summary of answers received to questionnaire sent beforehand about improvements that can be made to existing materials, in particular check lists, and about potential additional materials.
	+ Brainstorming in groups: further feedback about potential improvements and developments of supporting materials for inspectors.
	+ Presentation of the conclusions reached by the groups.
* 15:00 – 16:00
	+ Summary of answers received to questionnaire sent beforehand about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement (including training, areas of development for the inspection, legislation...).
	+ Brainstorming in groups: (i) what have been the most useful contributions of the Twinning project in your opinion (materials, trainings, opportunity to meet other colleagues and discuss...), (ii) further feedback about further support for capacity building that could be part of future Twinning projects in the field of environmental enforcement.
	+ Presentation of the conclusions reached by the groups.
	+ Training session evaluation.
* 16:00 – 17:30
	+ Assessment of the training sessions.
	+ Discussion with RTA & RTA Counterpart on training evaluation.
	+ Preparation of mission’s report of experts.
1. See guidelines prepared within TA project “MK ENV - Guideline on budgeting - 1-RD” [↑](#footnote-ref-1)
2. See guidelines prepared within TA project “MK ENV-Guideline for assessment of elaborates-2-JLEB” and “MK ENV-Manual for control of air emissions from B-installations-2-RD (1)” [↑](#footnote-ref-2)